

Netherlands Scheme for Certification in the Area of IT Security (NSCIB)



Nederlands Schema
voor Certificatie op het
gebied van IT-Beveiliging
(NSCIB)

NSCIB Scheme Instruction 06

Certification ID numbering

Approved.....
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Instruction	06
Report title	Certification ID numbering
Date of issue	8 April 2020
Version	1.2
Distribution	Public
Filename	NSI_06_Certification_ID_numbering_v1.2.docx

1 Purpose of this document

This instruction provides a method for handling Certification IDs throughout the lifecycle of an evaluation and certification project and its optional re-evaluations. It also addresses the issue that TÜV Rheinland Nederland requires every certificate they issue to be uniquely identified while still maintaining easy reference to previously issued certificates related to the same product.

2 Certification ID

After acceptance of the NSCIB Application Form, TÜV Rheinland Nederland generates an internal lead number. This number is formatted as XXXXXXXX, where XXXXXXXX is an increasing number.

This number shall be used as the Certification/project ID in all documentation and correspondence related to the evaluation of the product. Note that this Certification ID is not equal to the Certificate number. The Certification ID is used to generate the certificate number.

If an application is received for recertification or maintenance of a certificate, the same Certification ID will be used, with a suffix indicating the reason for reuse. The suffix convention is:

- '_1' is for new certifications leading to issuance of the first (initial) certificate. This is implicit and the “_1” suffix is not actually needed in correspondence and reports relating to the first round of evaluation and certification activities;
- '_1m1' indicates the first maintenance on the first issue of the certificate;
- '_1m2' indicates the second maintenance on the first issue of the certificate;
- '_2' is for the second certification, (recertification, which will lead to replacing the first issue of the certificate);
- '_2m1' indicates the first maintenance on the second issue of the certificate;
- '_3' is for the third certification (second recertification, which will lead to replacing the second issue of the certificate);
- '_4' is for the fourth certification (third recertification, which will lead to replacing the third issue of the certificate);
- and so on.

As per NSI_12_Project_Communication, the Certification ID should be used in all certification related information exchange, including emails and naming of project documents. In case of re-certification and maintenance the suffix should also be included in the Certification ID.

3 Document numbering convention

	Format	Example
Certification/project ID	XXXXXXX (7 digits) assigned by TÜV	1234567
Certificate number	TT-YY-XXXXXXX ¹	CC-19-1234567
Certification Report (1st issuance)	NSCIB-TT-XXXXXXX-CR	NSCIB-CC-1234567-CR
Maintenance report (1st issuance against first issued certificate)	NSCIB-TT-XXXXXXX-1MA1	NSCIB-CC-1234567-1MA1
Maintenance report (2nd issuance against first issued certificate)	NSCIB-TT-XXXXXXX-1MA2	NSCIB-CC-1234567-1MA2
Certification Report (2nd issuance)	NSCIB-TT-XXXXXXX-CR2	NSCIB-CC-1234567-CR2
Maintenance report (1st issuance against second issued certificate)	NSCIB-TT-XXXXXXX-2MA1	NSCIB-CC-1234567-2MA1
Certification Report (3rd issuance)	NSCIB-TT-XXXXXXX-CR3	NSCIB-CC-1234567-CR3

¹ In case an updated certificate for the same project is issued within one year, the certificate number will be followed by #. For example CC-19-1234567/2

Legend:

XXXXXXX : 7 digit number generated and assigned by TÜV

TT : Certification type (CC for product certifications, PP for Protection Profiles and SS for Site Certification)

YY : year of certificate issue